

Placer County is seeking to fill the position of

# DEPUTY AGRICULTURAL COMMISSIONER/SEALER





## THE OPPORTUNITY

This is an extraordinary career opportunity to join a progressive and innovative County located in scenic Northern California. Placer County is an award-winning organization. The County seeks to attract highly qualified candidates for consideration that brings credibility, passion, and an innovative approach to the delivery of services to the community.

## DEPARTMENT OF AGRICULTURE

Agriculture has always played an important part in Placer County's economic success and colorful history. The Board of Supervisors continues to support and encourage agriculture in the county with the Right to Farm ordinance and the Placer Legacy Open Space and Agricultural Conservation Project.

The Agriculture Department responsibilities include performing agricultural and pesticide inspections, helping farmers maintain healthy crops and livestock, certifying weighing and measuring devices for consumer protection, performing quantity control and price verification inspections, and assisting with wildlife services activities.

## PLACER COUNTY & THE REGION

Placer County represents a growing and prosperous community characterized by a healthy and diverse economy, attractive business environment, and residents who benefit from a developed educational, safety, and healthcare infrastructure, in addition to a wide variety of recreational opportunities. Outdoor recreation activities in Placer County are abundant all year round, including hiking, biking, horseback riding, river rafting, snowshoeing, and skiing, as well as field and team sports, golfing, etc.

Placer County is consistently ranked first in quality of life and in the top two of the healthiest counties in California. Placer County has top-rated schools, exceptional outdoor recreation opportunities, and scenic open spaces. Placer County is home to amazing artisans, award winning wines and agriculture, and has a strong heritage as the home of California's Gold Country. Located 80 miles northeast of San Francisco, Placer County encompasses 1,506 square miles, and spans to the world-renowned Lake Tahoe. The total population is approximately 369,000 in both the unincorporated and incorporated (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville) areas of the County.

It is bordered by Nevada County to the north, the State of Nevada to the east, El Dorado and Sacramento Counties to the south, and Sutter and Yuba Counties to the west. Placer County is part of the Sacramento Area Council of Governments. The main government center of Placer County (located in Auburn) is well positioned 30 miles northeast of Sacramento, the State capital.

## THE POSITION

The current vacancy resides in the Placer County Agriculture Department which has primary responsibility to protect the agricultural industry by detecting and eradicating detrimental and invasive pests, promote the sale of locally grown products, protect the public and environment by promoting the safe use of pesticides, increase consumer confidence in local businesses by protecting against fraud and deception, and foster equity in the marketplace.

This position serves as the front-line manager for the Agricultural Division and provides direction in the absence of the Agricultural Commissioner/Sealer.

Typical management responsibilities for this position include:

- In the absence of the Department Head, serve as the Agricultural Commissioner and Sealer of Weights and Measures as needed.
- Plan, organize, and direct agricultural inspections, pesticide use enforcement, weights and measures inspections, and wildlife services activities, including the development and implementation of goals, objectives, policies, and procedures.
- Direct, oversee, and participate in the development of division work plans; assign work activities, projects, and programs; monitor workflow; review and evaluate work products, methods, and procedures.
- Provide administrative oversight and support for the Farm Advisor.
- Perform agricultural inspections, pesticide use enforcement, and weights and measures inspections in especially difficult or complex situations or as a technical advisor to inspectors in the field; schedule, prepare, and conduct training sessions for technical staff.
- May act as staff to the County's Fish and Game Commission.

- Periodically prepare and submit regulatory reports to various agencies; review requests and issue a variety of permits and certificates including restricted material permits and qualified applicator certificates, and review pest control operator and grower pesticide use reports.
- Initiate and conduct investigations based on consumer complaints; enforce corrections and non-compliance and/or pursue civil action in particularly difficult or sensitive cases.
- Act as County Advocate for department administrative civil penalty hearings
- Assist in budget preparation, administration, and implementation; participate in the forecast of funds needed for staffing, equipment, materials, and supplies.
- Recommend the appointment of staff; provide or coordinate staff training; conduct performance evaluations; recommend discipline; implement discipline procedures as directed.
- Represent the Department to outside agencies and organizations; participate in outside community and professional groups and committees; provide technical assistance to the Agricultural Commissioner/ Sealer as necessary.
- Research and prepare technical and administrative reports; prepare written correspondence.
- Build and maintain positive working relationships with co-workers, other County employees, and the public using principles of good customer service.

This position is unclassified and, as such, serves at the will and pleasure of the Appointing Authority.

## THE IDEAL CANDIDATE

The ideal candidate will be a dynamic individual with a passion for finding new and alternative methods and approaches to improve efficiency, safety, customer service, and cost effectiveness. The candidate must be committed to serving the department, Placer County, and the County's constituents.

This position will be responsible for budget preparation, personnel liaison duties, employee evaluations, workload planning and supervision, administrative civil penalty review, liaison to the Placer County Fish and Game Commission, and other duties as assigned.

## MINIMUM QUALIFICATIONS

- Five (5) years of increasingly responsible experience in agricultural inspection, pesticide use enforcement, and/or weights and measures testing and inspection, including two (2) years of supervisory responsibility.
- A bachelor's degree from an accredited college or university with major course work in chemistry, agricultural, biological, or physical science, mathematics, or statistics; additional training in leadership, management, and organizational development is desirable.
- Possession of California State Certificates as both a Deputy Agricultural Commissioner and a Deputy Sealer of Weights and Measures.

## COMPENSATION AND BENEFITS

**Salary** - The annual base salary range for this unclassified management position is \$110,780.80 - \$138,361.60\*. (\*This classification is also scheduled to receive general wage increases of 4.5% in July 2023 and 4.0% in July 2024).

**Annual Leave** - The County provides 100 hours of management leave to be used as time off or paid out in cash, in addition to a competitive vacation and sick leave package and fourteen (14) paid holidays per year.

**Cafeteria Plan** - The County provides \$5,000 per calendar year that can be taken in cash or used for unreimbursed medical expenses, unreimbursed dependent care expenses, or 401(k) plan contribution.

**Deferred Compensation** - Voluntary 401(k) is available through payroll deductions. The County will match one dollar for every four dollars in employee contributions made to a 401(k) account up to a maximum employer contribution of \$1,500.00 per employee per calendar year.



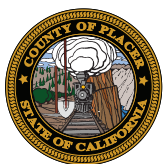
**Education Allowance** - Tuition reimbursement is available for approved classes up to a maximum of \$1,200 per year.

**Health, Dental, and Vision Insurance** - Health coverage is available through CalPERS with the County paying 80% of the selected plans total premium for the employee. Dental and Vision insurance are fully paid by the County for the employee; the employee pays the premium for dependents.

**Life Insurance** - A fully paid double indemnity life insurance policy of \$50,000 is provided for the employee. An accidental death policy of \$10,000 is also fully paid by the County.

**Retiree Medical** - Employees hired prior to January 2, 2005 receive the same County medical contribution as active employees upon retirement with five years of CALPERS service credit. Employees hired after January 2, 2005 receive 50% of the County medical contribution upon retirement with ten years of CalPERS service credit, including five years of Placer County service. Employees receive an additional 5% of the County medical contribution for each additional year of service up to 20 years.

**Retirement Plans** - Employees are covered by Social Security and the California Public Employees Retirement System (CalPERS). Placer County has three pension tiers for miscellaneous members, 2.5% at 55, 2% at 55 and 2% at 62. The tier an employee is placed in is dependent upon hire date and CalPERS membership date. Beginning January 1, 2013, all new hires to Placer County who have not been members of CalPERS within the last six months will generally be placed in the 2% at 62 formula. Both the employer and employee contribute 6.2% to Social Security and 1.45% to Medicare.



## APPLICATION PROCESS

To be considered for this excellent career opportunity, please submit a completed application and resume via the County's website at [www.JobsAtPlacerCounty.com](http://www.JobsAtPlacerCounty.com) no later than 5:00 PM on Monday, June 12, 2023. If you have questions, please contact the Human Resources Department at (530) 889-4060 or by email at [jobs@placer.ca.gov](mailto:jobs@placer.ca.gov).

Appointment to this position will be contingent upon successful completion of a post-offer pre-employment background investigation, which may include a fingerprint clearance and a pre-employment medical examination.

## SELECTION PROCESS

An application appraisal screening will be conducted to select a reasonable number of the best-qualified candidates who will be invited to an interview. The interviews will be used to appraise the education, experience, and personal qualifications of each best-qualified applicant.

For additional information about Placer County, please visit the website at [www.placer.ca.gov](http://www.placer.ca.gov).

Thank you for your interest in employment with Placer County. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that harassment, discrimination, and retaliation are prohibited and that all employees, applicants, agents, contractors, and interns/volunteers shall receive equal consideration and treatment. All terms and conditions of employment, including but not limited to recruitment, hiring, transfer, and promotion will be based on the qualifications of the individual for the positions being filled regardless of gender (including gender identity and expression), sexual orientation, race (including traits historically associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists), color, ancestry, religion (including creed and belief), national origin, citizenship, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics/information), age (40 or over), marital status, military and/or veteran status, sex (including parental status, pregnancy, childbirth, breastfeeding, and related medical conditions), reproductive health decision making, political orientation, or any other classification protected by federal, state, or local law. Please contact the Human Resources Department at least 5 working days before a scheduled examination if you require accommodation in the examination process. Medical disability verification may be required prior to accommodation.